

**Standing Rules
of
The Council for Learning Disabilities**

(Revised 1994; 2002; 2003; 2004; 2008; 2009; Annually, 2011-2019)

The CLD Board of Trustees has adopted the following standing rules. These standing rules may be altered without notice by majority vote of the Board of Trustees, so long as the proposed alterations do not conflict with or violate the Bylaws of the organization.

Section 1 Standing rules governing dues, membership, and fiscal year

Section 2 Standing rules governing the rotation of standing committee chairs

Section 3 Standing rules governing nominations and election

Section 4 Standing rules governing special meetings

Section 1: Standing rules governing dues, membership, and fiscal year

(See Bylaws, Articles IV, V, and XIII.6.)

- A. CLD shall not discriminate against any individual or groups of individuals with regard to membership, services, or employment practices because of race, color, creed, religion, gender, sexual orientation, age, or handicapping condition.
- B. CLD dues are:
 - (i) \$130 for Full Members,
 - (ii) \$60 for Retired Members,
 - (iii) \$55 for Student Members, and
 - (iv) a one-time payment of Full Membership cost paid on the first year of retirement for Retired Life Members.
- C. Dues are to be paid annually according to the anniversary date of the individual's membership.
- D. Full Membership is open to:
 - (i) any professional whose work is related to
 - 1. the education of individuals with learning disabilities or
 - 2. who are at-risk for having learning disabilities.
- E. Retired Membership, entitles the member to all the privileges of Full Membership, and is open to:
 - (i) individuals who meet the criteria of Full Membership,
 - (ii) have been a full member of CLD for a minimum of five years (not necessarily continuously and excluding student membership), and
 - (iii) are 65 years of age or older.
- F. Retired Life Membership shall be awarded to persons who:
 - (i) have served as President of the Council and
 - (ii) are 65 years of age or older.
- G. The CLD fiscal and administrative year shall be from July 1 through June 30 each year.

Section 2: Standing rules governing the rotation of standing committee chairs (See Bylaws, Articles VI, IX, X, and XI.)

- A. There are five committees that have co-chairs because of the amount of work tasked to each committee. The BOT has approved this structure. The five committees are the Conference Planning Committee, the Liaison Committee, the Leadership Development Committee, Technology Committee, and the Membership Committee.
- (i) Committees assigned to EC officers when elected and are on a 1-year rotation:
 - a. Bylaws committee – President- Elect
 - b. Finance committee – Treasurer
 - c. Nominations-Election Committee – Past-President
 - (ii) Three (3) year term rotation committees:
 - a. Committee appointments for years: 2019, 2021,2024, 2027 and so on:
 - i. Research committee
 - b. Committee appointments for years: 2017, 2020, 2023, 2026, and so on:
 - i. Diversity committee
 - c. Committee appointments for years: 2018, 2021, 2023, 2026, and so on:
 - i. Communications committee
 - ii. Co-Chairs for Liaison committee
 - (iii) Staggering Term Co-Chair committees
 - a. Conference Planning Committee: 4-year term rotation.
 - i. The BOT has approved a 4-year term for the conference committee co-chairs.
 - ii. The terms will be staggered to allow for a 2-year overlap of the current and incoming co-chairs to allow time for a new co-chair to learn more about the conference and co-chair responsibilities.
 - 1. Co-chair 1: New appointment for years:
 - a) 2017,
 - b) 2021,
 - c) 2025,
 - d) 2029, and so on.
 - 2. Co-chair 2: New appointment for years:
 - a) 2015,
 - b) 2019,
 - c) 2023,
 - d) 2027, and so on.
 - b. Leadership Development Committee: 3-year term rotation.
 - i. The BOT has approved a 3-year term for the Leadership Development committee co-chairs.
 - ii. The terms will be staggered to allow for a 1-year overlap of the current and incoming co-chairs to allow time for a new co-chair to learn more

about the Leadership Development Committee and co-chair responsibilities.

1. Co-Chair 1: New appointment for years:
 - a) 2017,
 - b) 2020,
 - c) 2023,
 - d) 2026, and so on.
 2. Co-Chair 2: New appointment for years:
 - a) 2019,
 - b) 2022,
 - c) 2025,
 - d) 2028, and so on.
- c. Technology Committee: 3-year term rotation.
- i. The BOT has approved a 3-year term for the Technology Committee co-chairs.
 - ii. The terms will be staggered to allow for a 1-year overlap of the current and incoming co-chairs to allow time for a new co-chair to learn more about the Technology Committee and co-chair responsibilities.
 1. Co-Chair 1: New appointment for years:
 - a) 2019,
 - b) 2022,
 - c) 2025,
 - d) 2028, and so on.
 2. Co-Chair 2: New appointment for years:
 - a) 2020,
 - b) 2023,
 - c) 2026,
 - d) 2029, and so on.
- d. Membership Committee: 3-year term rotation.
- i. The BOT has approved a 3-year term for the Membership Committee co-chairs.
 - ii. The terms will be staggered to allow for a 1-year overlap of the current and incoming co-chairs to allow time for a new co-chair to learn more about the Membership Committee and co-chair responsibilities.
 1. Co-Chair 1: New appointment for years:
 - a) 2019,
 - b) 2022,
 - c) 2025,
 - d) 2028, and so on.
 2. Co-Chair 2: New appointment for years:
 - a) 2020,
 - b) 2023,
 - c) 2026,
 - d) 2029, and so on.

- e. Special Committees
 - i. Special committees are developed periodically as deemed necessary to fulfill specific functions for CLD.
 - 1. Archivist committee
 - a) Year 1 – 2016

Section 3: Standing rules governing nominations and election

(See Bylaws, Articles, XIV.7, XVI, and XVII.)

- A. A Nomination-Election Committee must be established. This committee consists of:
 - (i) Chair: immediate Past President,
 - (ii) a Council Past President and
 - (iii) two other CLD members approved by the Executive Committee.

- B. The Nomination-Election Committee is charged with the responsibility of trying to encourage a minimum of two and a maximum of three candidates to run or Vice-President, Treasurer, and Secretary.
 - (i) All individuals shall consent to stand for election before their names are placed in nomination.
 - (ii) The names of each candidate will not be revealed until he or she has officially accepted the nomination.

- C. Nominees for the offices of Vice-President and Treasurer must have had prior service as either a member of:
 - (i) a standing committee,
 - (ii) the Board of Trustees at the national level; or
 - (iii) the Executive Committee of an affiliated chapter.

The secretary does not have to meet this requirement.

- D. All nomination petitions shall be:
 - (i) received by the Past President,
 - (ii) by the date and time of the start of the Annual Business Meeting and
 - (iii) bear the signatures and membership numbers of at least five current members of CLD.

- E. Upon verification of petition information, nominated candidates shall be notified in person, by mail, email or phone of their status as a nominee.

- F. All individuals who meet the qualifications shall be included on the ballot for the office for which they have been nominated.

- G. Electronic voting will be used.
- H. Voting shall occur no later than February 1.
- I. Election results shall be verified by at least two members of CLD in addition to the Past President.
- J. All candidates shall be notified by telephone by the President and emailed the results of the elections.
- K. The Hare system will be used to tabulate the votes and determine winners if no candidate receives a majority of the votes cast. Voting will be completed no later than February 1.

Section 4: Standing rules governing special meetings

(See Bylaws, Article XIX.5.)

- A. Special CLD meetings may be called by a petition signed by at least 50 members in good standing.